

*****Lesson Membership Policies*****

Lessons are one-on-one and 30 minutes weekly unless stated otherwise. The initial monthly lesson membership fee (full month or prorated) is collected via autopay **upon registration**. Subsequent monthly lesson membership fees will be collected via autopay on the first of each month unless other arrangements have been made with the Lesson Administrator. If the membership fee is not paid for by the first lesson of the month, lessons could be suspended and lesson times forfeited.

Membership Fee: \$100 Per Month

Partial First Month is Prorated at \$25 per Lesson

There are no refunds for missed or canceled lessons. Virtual or in-person make-up lessons may be arranged at the teacher's discretion. Please cancel your lesson ASAP via the TeacherZone (TZ) app or website, which will immediately notify your teacher. If you cannot access TZ, please email lessons@voigtmusic.com, and we will relay the cancellation to your teacher as soon as possible.

Our teachers are our most valuable assets, and we respect their time at work and away from work, so we do not typically offer make-up lessons or refunds if students miss or cancel lessons.

Lessons canceled by your teacher or due to lesson studio closures (i.e., inclement weather, legal holiday) will be "banked" and credited towards a future lesson or a make-up lesson (if available). Any "banked" lessons not used will be refunded upon request or if you discontinue lessons.

Discontinuing: To permanently discontinue lessons, please email lessons@voigtmusic.com at least two weeks before the first of the month. This ensures that we have a written record of when you wish to discontinue lessons so we can inform the teacher immediately and stop your autopay.

Instruments: We provide music stands, a piano, a drum set, and a guitar/bass amplifier for lessons. Any other instruments, please bring to your first lesson (including cables, picks, drumsticks, etc.). If you need an instrument, accessories, or books, we are happy to help! Contact us at lessons@voigtmusic.com or call or stop by the store during business hours. We also offer online band and orchestra instrument rentals on our website at www.voigtmusic.com.

We offer free WiFi in our facility: SSID: vmclessons Password: musicisfun

We also provide a comfortable waiting area with couches, chairs, and a water cooler. Please make yourself at home in our facility.

Thanks for taking lessons with us!

Lesson Administrator – Voigt Music Center 021123